



SACHI A. HAMAI  
Interim Chief Executive Officer

County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

Kenneth Hahn Hall of Administration  
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*"To Enrich Lives Through Effective And Caring Service"*

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September 08, 2015

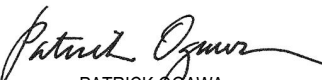
The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

21 September 8, 2015

  
PATRICK O'QUINN  
ACTING EXECUTIVE OFFICER

**COUNTYWIDE CLASSIFICATION ACTIONS  
TO IMPLEMENT THE FISCAL YEAR 2015-2016 FINAL BUDGET  
(ALL SUPERVISORIAL DISTRICTS - 3 VOTES)**

**SUBJECT**

This letter and accompanying ordinance will update the County Classification Plan and departmental staffing provisions by implementing classification actions related to the Board of Supervisors' approved Fiscal Year (FY) 2015-2016 Final Budget, by changing the title of an unclassified classification, by deleting represented classifications, and by implementing other routine technical adjustments and corrections to reflect earlier Board-approved budget and classification actions.

**IT IS RECOMMENDED THAT THE BOARD:**

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to update the departmental staffing provisions to reflect positions allocated, deleted, and transferred in the FY 2015-2016 Final Budget, to change the title of an unclassified classification in the Board of Supervisors, and to implement routine technical adjustments and corrections to reflect earlier Board-approved budget and classification actions.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The majority of actions recommended in this letter are budget related, and were approved - in concept - by your Board of Supervisors (Board) as part of the FY 2015-2016 Final Budget on June 22, 2015. Since that time, we have been working to gather and analyze the required information to determine and allocate the appropriate classification and level of new positions. This letter implements these specific changes to the departmental staffing provisions.

Your Board's approval of this ordinance will fulfill the Charter requirement to provide, by ordinance, for the number of County employees. It will also provide the authority for County departments to fill new positions allocated in the FY 2015-2016 Final Budget, delete positions no longer needed or as a result of curtailments, and make other adjustments as necessary. These recommendations are a routine part of the annual budget process.

#### Title Change of Unclassified Classification

We are recommending changing the title for Director of Child Protection (UC) to Executive Director, Office of Child Protection (UC) to more accurately reflect the duties and leadership responsibilities performed by this position (Attachment A).

#### Deleted Classifications

We are recommending the deletion of five (5) represented classifications (Attachment A). ERCOM has approved the deletion of these vacant classes. This recommendation is consistent with the County's strategy to reduce the number of obsolete classifications.

#### Routine Adjustments and Corrections

Routine adjustments and corrections are being made to the staffing provisions of various County departments. These adjustments include position deletions and adjusting entries from previous classification actions such as classification studies, reorganizations, and mid-year allocations.

#### **Implementation of Strategic Plan Goals**

Your Board's approval of the accompanying ordinance will further the County Strategic Plan Goal 1 - Operational Effectiveness. Specifically, it will address the Service Excellence and Organizational Effectiveness Strategy to improve the quality of the workforce, to achieve departmental operational efficiencies, and to maintain consistency in personnel practices throughout the County.

#### **FISCAL IMPACT/FINANCING**

The cost of and financing for the new position recommendations have been included in the FY 2015-2016 Final Budget. There is no cost associated with any other actions in this ordinance.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to Article III, Section 11(3) of the Charter of the County of Los Angeles, the Board of Supervisors is "to provide, by ordinance, for the number of assistants, deputies, clerks, attaches, and other persons employed in the service of the County." The County Charter also authorizes the establishment and maintenance of "a classification plan and the classification of all positions." This responsibility is further delineated in Civil Service Rule 5.

The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

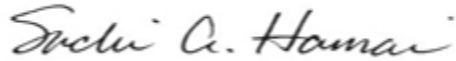
The Honorable Board of Supervisors

9/8/2015

Page 3

Your approval of these recommendations will enable departments to effect personnel actions associated with the FY 2015-2016 Final Budget. Ultimately, this will enhance the quality of services provided to the public.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sachi A. Hamai".

SACHI A. HAMAI

Interim Chief Executive Officer

SAH:RM:SJM

AE:KP:mmg

Enclosures

c: Executive Office, Board of Supervisors  
County Counsel  
Auditor-Controller  
Department of Human Resources  
Affected Departments

**ATTACHMENT A****REPRESENTED CLASSIFICATION  
RECOMMENDED FOR TITLE CHANGE**

<b>Item No.</b>	<b>Current Title</b>	<b>New Title</b>
9116	Director of Child Protection (UC)	Executive Director, Office of Child Protection (UC)

**REPRESENTED CLASSIFICATIONS  
RECOMMENDED FOR DELETION**

<b>Item No.</b>	<b>Title</b>
6336	Gunite Gun Operator
6338	Gunite Nozzle Operator
6454	Power Line Worker
6456	Power Line Working Supervisor
5334	Senior Intravenous Therapy Nurse